

## RFP Security Services (Public Housing) Questions and Answers

*Updated September 7, 2021*

Q: What is the square footage of each location?

A: Gulf Breeze Common Areas 9,870 SQ. FT  
Holland House Common Areas 14,900 SQ. FT

Q: Is this a new contract or have you previously contracted for this service before?

A: It has been contracted before.

Q: If you have previously contracted for this service before, who was the vendor and how much was spent during the contracted term?

A: Vendor was Smith Protective Services. GHA does not provide the contract amount during an open/active procurement.

Q: How much notice will be given to the contractor to increase staffing should the hours be increased to 24 hours a day 7 days a week?

A: GHA will give at least a week's notice.

Q: Is a vehicle required for this contract?

A: A vehicle will not be required to survey the premises during a shift.

Q: Who is the current incumbent?

A: Smith Protective Services

Q: When was the current incumbent awarded the contract?

A: November 2019

Q: Could you please provide us copy of current contract?

A: GHA can't provide a copy of the contract during an open/active procurement.

Q: Are there any subcontractors being used for the current contract?

A: No

Q: What was the initial term length of the current contract?

A: The Board of Commissioners approved a one year contract with optional renewals.

Q: I see two areas on the RFP that mention the terms however, I would like some clarification.

In one area of the RFP it states: "a one (1) year period unless terminated but either party with (30) days written notice. The parties may agree to extend the contract for two one-year options".

A: The provision below is correct. The above provision is a mistake.

The other states: "GHA expects to execute a contract for services for a period of one year with the option to extend the contract for an additional year, along with appropriate adjustment in the scope of work and compensation."

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Q: What was the start date of the initial contract?

A: November 2019

Q: What was the amount spent in the last 12 months?

A: GHA does not provide any information that would give an unfair advantage during an open procurement.

Q: What was the total spent in the last in the last billed month?

A: GHA does not provide any information that would give an unfair advantage during an open procurement.

Q: Are there any other rates billed separately (such as equipment, vehicles, etc.)?

A: No

Q: Is there a pre-bid conference and is it mandatory?

A: There will not be a pre-bid conference.

Q: Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?

A: No

Q: What was the amount spent on this contract last year?

A: GHA does not provide any information that would give an unfair advantage during an open procurement.

Q: What is the estimated total number of annual hours for this contract?

A: Gulf Breeze = 56 hours x 52 weeks = 2,912 hours  
Holland House = 24 hours x 52 weeks = 1,248 hours

Q: What is the current bill rate for each position?

A: GHA does not provide any information that might give an unfair advantage during an open procurement.

Q: Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.

Q: Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?

A: No

Q: Is a Bid Bond or performance bond required?

A: No

Q: Is the current contract using vehicles?

A: No

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Q: Is there a pricing form or format?

A: No

Q: Will your agency hold a public opening?

A: No

Q: The RFP states that the MWBE is worth 5 points; however **under Section VIII.**

**ADMINISTRATIVE INFORMATION** it states that:

**Minority-owned and Women-owned Business Enterprises:** GHA strongly encourages minority owned and women owned businesses, socially and economically disadvantaged business enterprises, HUD Section 3 businesses, and small businesses to submit proposals, to participate as partners, or to participate in other business activity in response to this RFP

There is also another statement under the same section:

**Section VIII. ADMINISTRATIVE INFORMATION;** Section VIII.

**ADMINISTRATIVE INFORMATION 5. NO Approval of Sub-contractors: GHA.**

A: Correct. No contractor can receive the contract award and then subcontract services with another company.

Q: Please provide some clarification regarding this requirement. VSA is not a MWBE, however, we are willing to do a good faith effort. Please confirm.

A: As stated in the RFP, GHA encourages MWBE and Section 3 participation. No contractor is disqualified for not being a MWBE or Section 3 business.